

How to Subscribe to the ROSES-2020 Due Date Calendars

Public Google calendars have been created that contain the NOI and Proposal due dates for all ROSES-2020 program elements. In response to requests from the community, there are now four calendars; one for each Science Division. You may subscribe to whichever calendar(s) you wish, reducing the number of programs in your overall list and eliminating those that you don't care about. The calendars are correlated with the program element appendix numbers as follows:

Appendix A: Earth Science

Appendix B: Heliophysics

Appendix C: Planetary

Appendix D: Astrophysics.

Appendix E: Cross Division – these program element dates will be duplicated on each applicable science division calendar. There is no separate Appendix E calendar.

Note that programs are not added to the calendar until they have real due dates. So if a program element is listed as "TBD" in ROSES, it will not be on the calendar (yet).

This document provides some top-level instructions for how to **subscribe** to this calendar so that it will stay up to date if amendments are posted that change due dates or new program elements are added. The calendars contain a 4-week in advance notification, but it isn't clear if that will work for all (any?) subscribers....you probably will have to set notifications within your subscription.

Please note that this is a UNOFFICIAL tool. Proposers are advised to use caution in depending solely upon this calendar for knowledge of due dates,. There are many issues that could cause problems, resulting in missed updates or inaccurate information. Please consult the official tables of due dates, which are available on NSPIRES at:

[TABLE 2: SOLICITED RESEARCH PROGRAMS](#) (IN ORDER OF PROPOSAL DUE DATES)

and

[TABLE 3: SOLICITED RESEARCH PROGRAMS](#) (IN ORDER OF APPENDICES A–E)

Instructions are provided below for subscribing to the "ROSES 2020 calendar(s)" using either iCal (on a Mac), Outlook 2010, or Google. Other calendar tools may be able to be used. The NSPIRES Help Desk CANNOT assist users with this subscription process; if you need help please consult your own IT department (or Google it).

Please send comments, problems, and suggestions to sara@nasa.gov. The decision to continue using such a tool will be made in large part based on user feedback.

The calendar link that you will need to subscribe by either method is below.

Warning: do not simply click on the link(s)!! For some users, just clicking will simply create a static snap shot of the calendar as it exists when you clicked, but you will not be subscribed and it will not update:

ICS Calendar Subscription links:

Appendix A Earth Science:

<https://calendar.google.com/calendar/ical/lubuf1leqfог8ifead1kn5qe58%40group.calendar.google.com/private-fbe83f0f8e553f4d0d6cfab97f06e52f/basic.ics>

Appendix B: Heliophysics:

<https://calendar.google.com/calendar/ical/jnk0ovfg3jb3ra3jmaaqqfl168%40group.calendar.google.com/public/basic.ics>

Appendix C: Planetary:

<https://calendar.google.com/calendar/ical/kliu8ke46fevo1kv4fsqhifs0%40group.calendar.google.com/private-c9ca818fb4e71287a75cccdfadf4a635/basic.ics>

Appendix D: Astrophysics

<https://calendar.google.com/calendar/ical/mfdqffhnb78upru3nisij1ss0%40group.calendar.google.com/public/basic.ics>

If you prefer to simply view the calendar in a browser, you can use the URL(s) below. If you bookmark the page, it will be updated with any changes the next time you visit it.

URLs for browser view of calendars

Appendix A Earth Science:

https://calendar.google.com/calendar/embed?src=lubuf1leqfог8ifead1kn5qe58%40group.calendar.google.com&ctz=America%2FNew_York

Appendix B: Heliophysics:

https://calendar.google.com/calendar/embed?src=jnk0ovfg3jb3ra3jmaaqqfl168%40group.calendar.google.com&ctz=America%2FNew_York

Appendix C: Planetary:

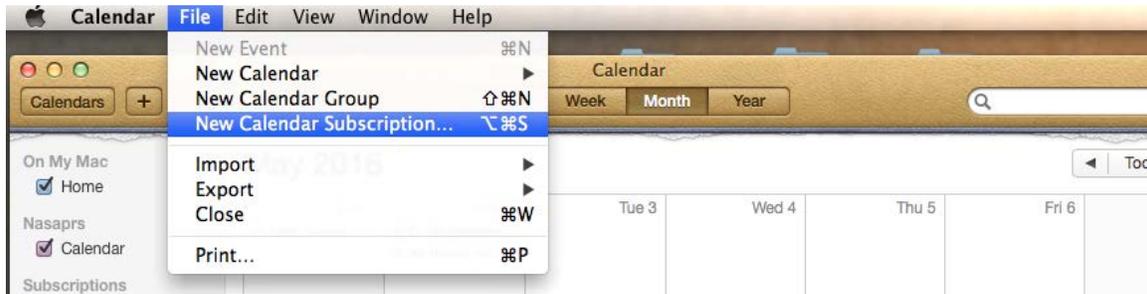
https://calendar.google.com/calendar/embed?src=kliu8ke46fevo1kv4fsqhifs0%40group.calendar.google.com&ctz=America%2FNew_York

Appendix D: Astrophysics

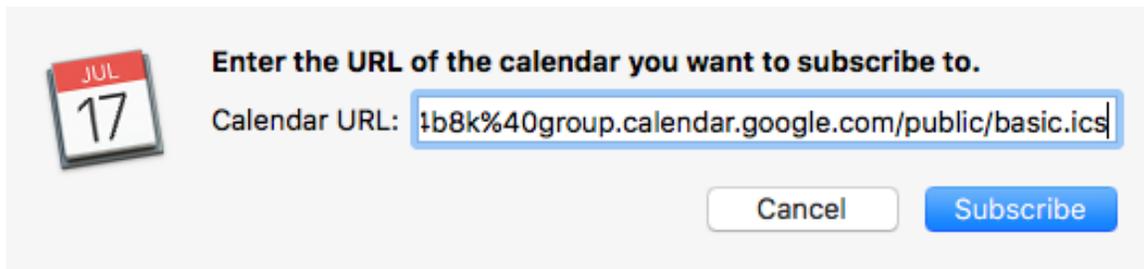
https://calendar.google.com/calendar/embed?src=mfdqffhnib78upru3nisij1ss0%40group.calendar.google.com&ctz=America%2FNew_York

How to Subscribe via iCal. (see below for Outlook and Google)

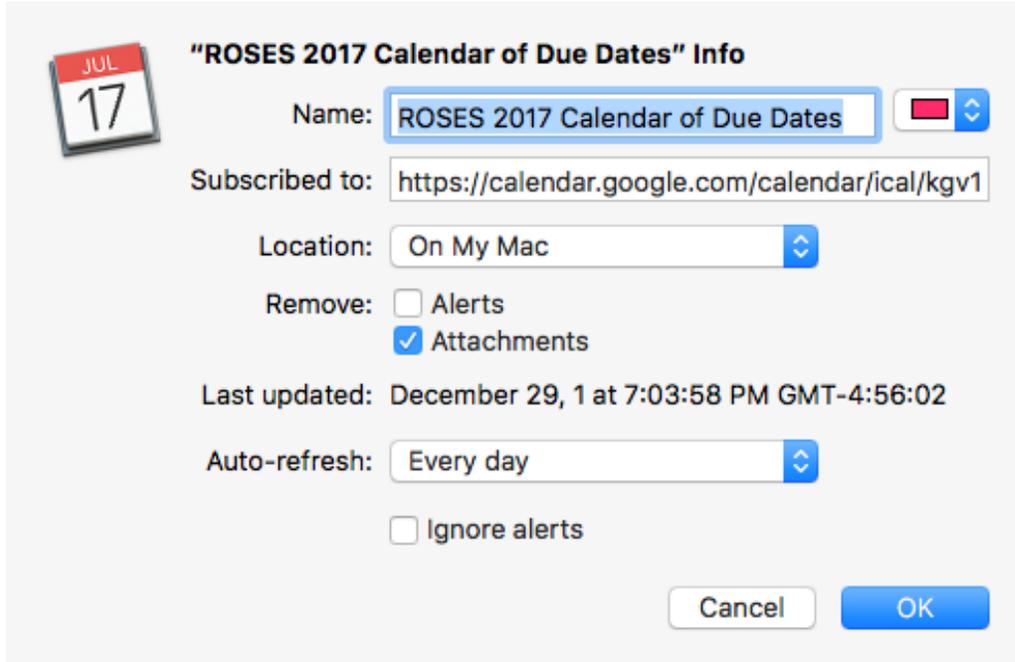
Open iCal and select the file menu, New Calendar Subscription:



Enter the URL provided above (that ends in .ics) to the pop up window:



Then you can personalize it somewhat (screen shot from a previous year):



The screenshot shows a dialog box titled "ROSES 2017 Calendar of Due Dates" Info. On the left is a calendar icon for July 17. The dialog contains the following fields and options:

- Name:** A text field containing "ROSES 2017 Calendar of Due Dates" and a color selection dropdown showing a pinkish-red color.
- Subscribed to:** A text field containing the URL "https://calendar.google.com/calendar/ical/kgv1".
- Location:** A dropdown menu set to "On My Mac".
- Remove:** Two checkboxes: "Alerts" (unchecked) and "Attachments" (checked).
- Last updated:** A text field containing "December 29, 1 at 7:03:58 PM GMT-4:56:02".
- Auto-refresh:** A dropdown menu set to "Every day".
- Ignore alerts

At the bottom right are "Cancel" and "OK" buttons.

You could change the name, change the color, and importantly you can change how often it auto-refreshes.

Click OK and voila! You have the ROSES due dates in your calendar. On the screen shot below, ROSES 2017 was a pinkish color and ROSES 2018 (a test event only) was blue.

On My Mac
 Home

Exchange
 Calendar

Other
 Found in Apps
 US Holidays
 ROSES 2017...
 ROSES 2016...
 ROSES 2018...
 Birthdays

January 2018

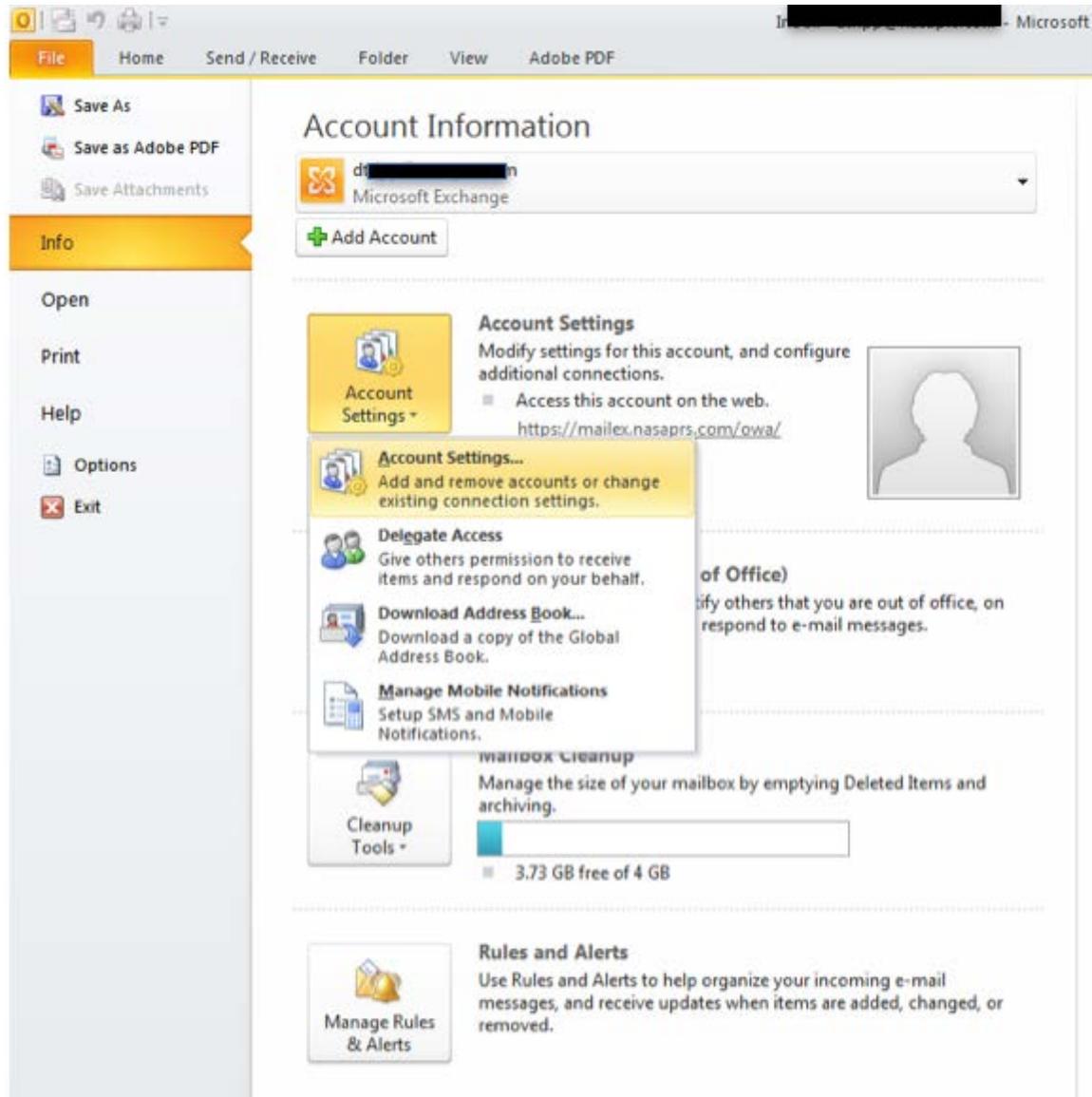
< Today >

Sun	Mon	Tue	Wed	Thu	Fri	Sat
31	Jan 1	2	3	4	5	6
7	8	9	10	11 B.8 Magnetosph...	12 D.13 Comments...	13
14	15	16 E.4 Habitable Wo...	17 D.3 Nancy Grace... C.25 InSight Part...	18 D.10 NuSTAR Gu... B.10 Comments...	19	20
21	22	23	24	25	26 D.3 Astrophysics... D.8 Strategic Ast... D.12 Theoretical...	27
28	29	30	31 A.42 Advancing... A.34 EVS-3 NOIs...	Feb 1 D.15 System-Lev... TEST EVENT in R...	2 A.49 In-Space V...	3
< January 2018 >						
S M T W T F S 31 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 1 2 3 4 5 6 7 8 9 10	4	5	6 B.6 Heliophysics...	7	8 * C.19 New Front...	9
						10

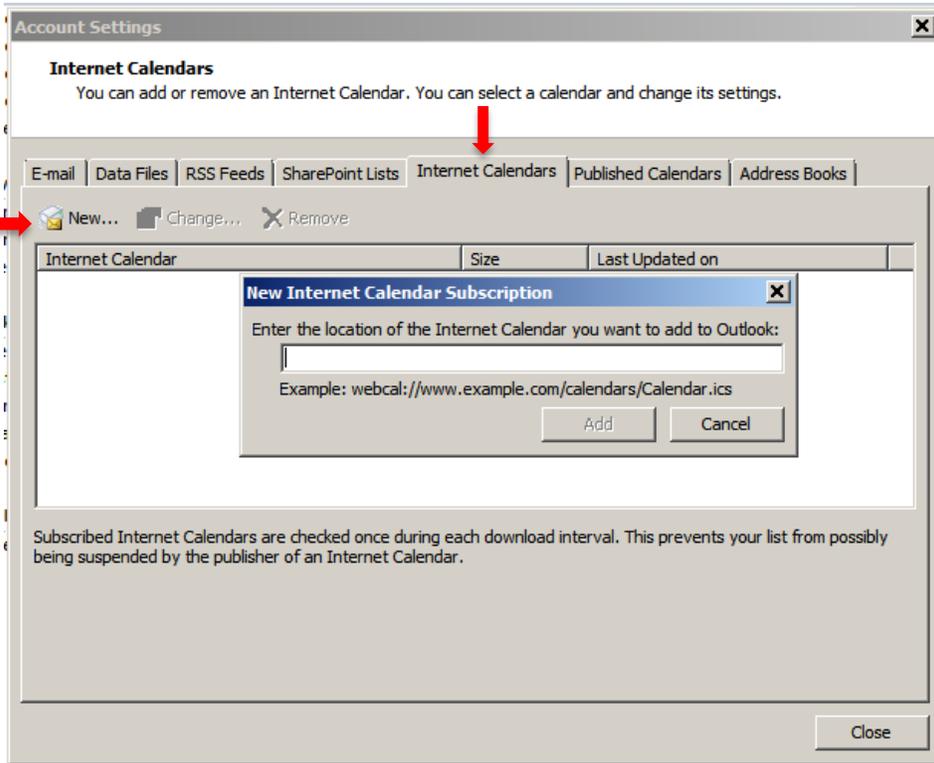
See next page for Outlook.

How to subscribe via Outlook 2010

In the Info area, select Account Settings:



Select the Internet Calendars tab and click "New". Then copy the calendar ICS URL into the pop up box (the one that ends in .ics above) and click "Add".



[See next page for Google subscription.](#)

How to subscribe via Google

Log into your Google account, click on the small square icon made up of nine small boxes, and choose the calendar icon.

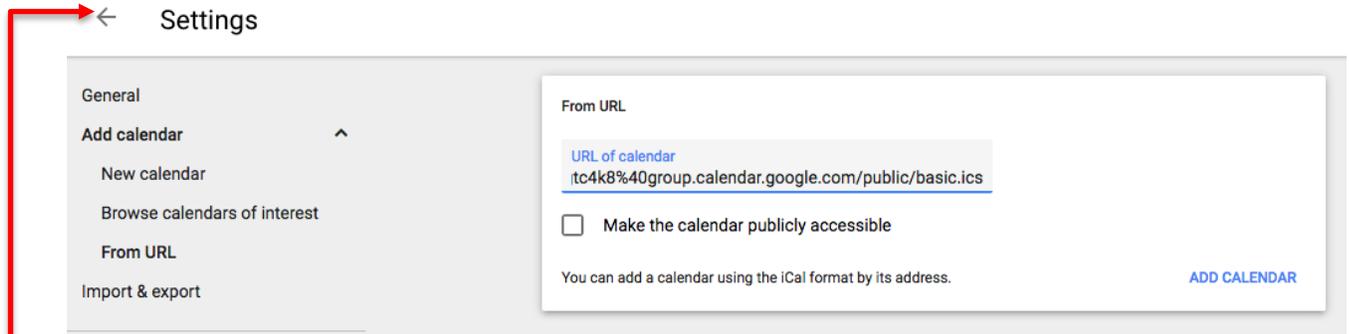
If you can't see this left side menu, click the three bar "Main menu" icon next to the 31.



The screenshot shows the Google Calendar interface. At the top, there is a navigation bar with a hamburger menu icon (three horizontal bars), a blue square with the number '31', the word 'Calendar', a 'TODAY' button, and navigation arrows. Below this, the main content is split into two columns. The left column shows a monthly calendar for November 2018, with the 27th highlighted in a blue circle. Below the monthly calendar is a section for 'Add a friend's calendar' with a plus sign, followed by 'My calendars' with a list of calendars: a blacked-out name, Birthdays, Reminders, ROSES 2016 test calendar, and Tasks. Below that is 'Other calendars' with ROSES 2016 Due Dates test... and Holidays in United States. The right column shows a daily view for Sunday, November 25th, with a time slot grid from 10am to 9pm. The time zone is GMT-05.

Select the plus next to the “Add a friend’s calendar” and choose “From URL”

Paste the .ICS URL(s) into the window and select “Add calendar”



You are subscribed.

Click the left arrow in upper left to get back to the calendar view. See the three purple test events on the 27-29 in the screen shot below. You can change the color by hovering over the calendar name and then selecting the three vertical dots that appear to the right of the name. If you select “settings”, you can set a notification reminder for the calendar, since the notification set up when the calendar was first created does not seem to propagate.

